

Application for Employment



Date _____ Social Security Number _____
Optional

Name _____
Last First Middle Initial

Phone Number _____
Home Cell

Present Address _____

Employment Desired

Position applying for _____ Are you employed now? _____

Date you can start _____ Wages Desired _____

Do you have a driver's license? Yes No

What is your means of transportation to work? _____

Education (if not included on resume)

	School Name and Location	Years Attended	Degree	Year Graduated
High School				
Trade/Business School				
College				
Other				

Former Employers (list last four employers if not included on resume)

Date (month/year)	Name of Employer	Supervisor	Phone # - May we contact them?	Position	End Wages	Reason for leaving
From						
To						
From						
To						
From						
To						
From						
To						

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References – provide the names of three people (not related to you) whom you have known at least one year.
(if not included on resume)

Name	Address	Phone	Years Known

Is there anything else you would like to share with us about yourself (skills, talents, hobbies, etc.)?

I authorize investigation of all statements contained in this application. I understand the misrepresentation or omission of facts called for is cause for dismissal. Further, I understand that my employment is not guaranteed for any specific length of time, and regardless of when my wage or salary is to be paid, I can be terminated at any time without notice.

Date _____ Signature _____

FOR OFFICE USE ONLY – DO NOT WRITE BELOW THIS LINE

Interviewed by _____ Date _____

Remarks

Neatness _____ Character _____

Personality _____ Ability _____

Hired _____ Position _____

Starting Date _____ Wage _____

Signed _____ Date _____